

Mid-Michigan Community Fire Control Board

Meeting Agenda

Tuesday, November 8, 2022

5:30 P.M. Location: St. Louis Area Fire Department

1. Call to Order.
2. Roll Call.
3. Approval of Meeting Minutes – August 8, 2022
4. Public Comments: restricted to (3) three minutes regarding issues not on this agenda.
5. Claims & Accounts -
 August 1, 2022 through October 31, 2022 for \$82,523.21. (Approve)
6. Financial Statements 10/31/2022 (Receive and place on file)
7. Fire Chief's Report (Receive and place on file)
8. EAP review/discussion
9. E621 Evaluation
10. Drivers Guidelines to be added to Standard Operating Guidelines
11. Other Business
12. Public Comment
13. Adjournment

A Regular Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis Area Fire Department – Meeting Room, was called to order by Chair Kevin Beeson at 5:30p.m., on Tuesday, August 9, 2022.

Members Present: Chairman Kevin Beeson, Vice-Chair Kurt Giles, Carmen Bajena, Greg Mikek
Bobbie Marr.

Members Absent: None

Fire Chief: Bill Coty

Others in Attendance: Ralph Echtenaw – St. Louis Sentinel

Minutes.

Moved by Member Giles, supported by Member Mikek, to approve the minutes of the May 10, 2022 meeting. All ayes carried the motion.

Moved by Member Bajena, supported by Member Giles, to approve the minutes of the May 16, 2022 special meeting. All ayes carried the motion.

Public Comment.

None.

Claims and Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member Giles, supported by Member Mikek, to approve the Claims & Accounts for May 1, 2022 to July 31, 2022 in the amount of \$78,994.08. All ayes carried the motion.

Financial Statements.

The Fire Board reviewed and discussed the Financial Statements of July 31, 2022 and placed on file.

Fire Chief's Report.

The Fire Chief's Report was reviewed, discussed, and placed on file.

Agreement with GI-TEC Alma Criminal Justice Program.

Moved by Member Bajena, supported by Member Giles to approve the agreement with GI-TEC Alma Criminal Justice Program with amendment to name Fire Department as additional insured, and for Chief Coty to execute that contract once the amendment has been made. All ayes carried the motion.

Resolution 2022-03 – Adoption of Investment Policy

The following preamble and resolution were offered by Member Marr and supported by Member Bajena.

WHEREAS, the Mid-Michigan Community Fire Control Board (a.k.a. St. Louis Area Fire Department) would like to update and clarify its investment policy: and

NOW THEREFORE BE IT RESOLVED, the Mid-Michigan Community Fire Control Board adopts the following investment policy:

PURPOSE

It is the policy of the Mid-Michigan Community Fire Control Board (the “Board”) to invest its funds in a manner which will provide a competitive investment return with high security while meeting the daily cash flow needs of the Board and comply with all state statutes governing the investment of public funds.

SCOPE

This investment policy applies to all financial assets of the Mid-Michigan Community Fire Control Board.

OBJECTIVES

The primary objectives, in priority order, of the Board’s investment activities shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment – The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

AUTHORIZED INVESTMENTS

The Board is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b) Certificates of deposit, savings accounts, deposit accounts, or depository of financial institution. Authorized depositories should be designated by the Board during its organizational meeting each year.
- c) Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- d) Repurchase agreements consisting of instruments listed in (a).
- e) Banker's acceptances of United States Banks.
- f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated investment grade by not less than 1 standard rating service.
- g) Mutual funds registered under the investment company act of 1940, title 1 of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.
- h) Investment pools through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- i) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118.
- j) The investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150.

SAFEKEEPING AND CUSTODY

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Board shall be on a cash (or delivery vs payment) basis. Securities may be held by a third-party custodian designated by the secretary/treasurer and evidenced by safekeeping receipts as determined by the secretary/treasurer.

PRUDENCE

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own

affairs, not speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

ACKNOWLEDGEMENT

The Secretary/Treasurer shall provide the broker or financial intermediary a copy of the Mid Michigan Community Fire Control Board Policy and a form on which the broker or financial intermediary must acknowledge receipt of the Investment Policy and agree to comply with the said policy regarding the purchase and sale of securities.

REPORTS

The secretary/treasurer shall include investment balances and or activity in the quarterly financial statements to the board.

EFFECTIVE DATE

This policy or any amendments shall become effective on the day following adoption by the Mid-Michigan Community Fire Control Board.

NOW THEREFORE BE IT FURTHER RESOLVED, all previous resolutions and parts of resolutions in conflict with this Resolution shall be and are hereby amended or repealed.

Ayes: Marr, Bejena, Giles, Mikek, Beeson
Nays: None
Absent: None

Resolution declared adopted this 9th day of August, 2022.

Resolution 2022-04 – Approving Participation in Michigan CLASS

The following preamble and resolution were offered by Member Marr and supported by Member Giles.

WHEREAS, certain public agencies, such as this public agency (Public Agency or collectively Public Agencies), desire to enter into or have entered into an interlocal agreement substantially in the form attached hereto as Exhibit A (the Participation Agreement) for the purpose of exercising jointly the power each Public Agency has to invest its surplus funds; and

WHEREAS, the Mid-Michigan Community Fire Control Board is a public agency as described under the Participation Agreement and is authorized by Michigan law to invest its funds in certain investments; and

WHEREAS, Act 20 of 1943, Section 129.91, as amended (Public Act 20), authorizes Public Agencies to invest surplus funds in certain permissible investments; and Section 1 (1h) of Public Act 20 permits public agencies to cooperatively invest public monies through an interlocal agreement, such as Michigan CLASS, under the Urban Cooperation Act of 1967.

WHEREAS, the Mid-Michigan Community Fire Control Board deems it advisable for this Public Agency to adopt and enter into the Participation Agreement and become a participant for the purpose of the joint investment of this Public Agency's money with those of other Public Agencies to enhance the investment earnings accruing to each Public Agency.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS;

- 1) This Mid-Michigan Community Fire Control Board adopts the Participation Agreement substantially in the form of Exhibit A, which is incorporated in this Resolution by reference thereto, and agrees to join with other Public Agencies to become a participant under the terms of the Participation Agreement and to accept additional Public Agencies as new participants without subsequent action.
- 2) This Mid-Michigan Community Fire Control Board agrees to and concurs in the appointment of those Trustees either being appointed, to be appointed, or currently serving as members of the Board of Trustees created under the Participation Agreement and recognizes those Trustees and their successors as the appointees of this Public Agency.
- 3) The Mid-Michigan Community Fire Control Board acknowledges and confirms the representation, warranties, and covenants provided in the Participation Agreement to the Investment Advisor and Custodian under the Participation Agreement upon which they may respectively rely.
- 4) The Mid-Michigan Community Fire Control Board hereby authorizes Secretary, Bobbie J. Marr as its authorized officer to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry by the Mid-Michigan Community Fire Control Board into the Participation Agreement and the adoption thereof by this Public Agency.
- 5) The Mid-Michigan Community Fire Control Board understands and agrees that it shall not amend or repeal this Resolution except to the extent necessary to alter the limitations imposed

on the Authorized Officer, to change Authorized Officers, or to withdraw from the Participation Agreement.

6) All resolutions and parts of resolutions in conflict with this Resolution shall be and hereby are amended or repealed to the extent of such conflict.

Ayes: Marr, Giles, Mikek, Bajena, Beeson

Nays: None

Absent: None

Resolution declared adopted this 9th day of August, 2022.

Other Business.

None.

Public and Other Comment.

None.

The meeting was adjourned at 6:06 p.m.

Bobbie J Marr, Secretary

DRAFT

Check Date	Check	Vendor Name	Description	Amount
Bank 0206 FIRE OPERATING ACCOUNT				
08/18/2022	92 (E)	FIRE DEPARTMENT PAYROLL FUND	GROSS WAGES-PAY ENDING 07/31/22	9,785.21
09/07/2022	93 (E)	FIRE DEPARTMENT PAYROLL FUND	GROSS WAGES AND BENEFITS ENDING 08/31/22	6,966.74
10/05/2022	94 (E)	FIRE DEPARTMENT PAYROLL FUND	GROSS WAGES AND BENEFITS ENDING 09/30/22	8,775.65
08/17/2022	6259	FRONT LINE SERVICES, INC	SERVICE ON E621 E671 SERVICE E622 SERVICE AND PUMP TEST FOAM	1,540.02 851.90 1,052.47 2,985.00
				<u>6,429.39</u>
08/17/2022	6260	PETER'S HARDWARE	KEYS/BOLTS	11.50
08/17/2022	6261	AMAZON CAPITAL SERVICES	COFFEE MAKER CHAIN SAW CABLE STRAPS 90 DEGREE ELBOW/METAL PIPE/BACKUP CAMERA	43.99 1,279.33 23.78 460.73
				<u>1,807.83</u>
08/17/2022	6262	APOLLO FIRE EQUIPMENT	BLITZ FIRE OSC COMBO PACKAGE	3,793.48
08/17/2022	6263	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES-FIRE	513.98
08/17/2022	6264	CITY OF ST LOUIS	AUG 2022 OVERHEAD SERVICE CHARGES POSTAGE REIMBURSEMENT THROUGH 7/29/22	922.75 11.49
				<u>934.24</u>
08/17/2022	6265	CITY OF ST LOUIS PURCHASE CARDS	FOOD FOR FIRE FIGHTERS MICROSOFT-FIRE	54.93 8.00
				<u>62.93</u>
08/17/2022	6266	MICHIGAN MUNICIPAL LEAGUE	WORKERS COMP PREMIUM	1,292.00
08/24/2022	6267	CHARTER COMMUNICATIONS	INTERNET SERVICES-FIRE DEPT	129.98
08/24/2022	6268	CONSUMERS ENERGY	ENERGY CHARGES 220 SOUTH MAIN-FIRE DEPT	37.84
09/06/2022	6269	A - 1 TRUCK PARTS INC	MAXI FUSE BLADE	2.31
09/06/2022	6270	AMAZON CAPITAL SERVICES	GORILLA TAPE/BINDER/CABLE CLIPS MANUAL BLOOD PRESSURE CUFFS/FINGERTIP OX DEWALT BATTERY	54.65 78.89 492.66
				<u>626.20</u>
09/06/2022	6271	BOUND TREE MEDICAL. LLC	CURAPLEX BLANKET	4.95
09/06/2022	6272	CITY OF ST LOUIS	JULY/AUGUST 2022 UTILITIES	392.52
09/06/2022	6273	DISCOUNT DUMPSTER LLC	MOWING-JULY 9, 17, 25, AND 31	160.00
09/06/2022	6274	E & S GRAPHICS, INC	PUMP DIRECTION PLATE	18.00
09/06/2022	6275	ETNA SUPPLY COMPANY	PRIMER/CEMENT/PVC PIPE	2,175.02
09/06/2022	6276	FAMILY FARM & HOME	TRAILER CONNECTOR/CLAMP/TUBING BULK	26.52
09/06/2022	6277	FRONT LINE SERVICES, INC	GASKET FOR E671	64.95
09/06/2022	6278	GLATFELTER SPECIALTY BENEFITS	LIFE INSURANCE POLICY 08/18-08/18/23	3,446.10
09/06/2022	6279	MICHIGAN STATE FIREMAN'S ASSOC	INSTRUCTOR BOOKS	211.70
09/06/2022	6280	WEST SHORE FIRE, INC	ASSY.AV3 HT FACEPIECE WITH HEAD HARNESS ASSY AV3 HT/W 4PT KEV	2,368.45 966.01 310.14
				<u>3,644.60</u>
09/06/2022	6281	WITMER PUBLIC SAFETY GROUP INC	EMERGENCY MEDICAL BAGS	527.27

Check Date	Check	Vendor Name	Description	Amount
09/08/2022	6282	CITY OF ST LOUIS PURCHASE CARDS	MICROSOFT-FIRE RESCUE TRAINING-ALLEN	8.00 128.00 <hr/> 136.00
09/20/2022	6283	AMAZON CAPITAL SERVICES	WATER HOSE WITH REEL INK CARTRIDGE GEAR BAGS PAPER TOWELS	224.97 118.38 30.98 37.99 <hr/> 412.32
09/20/2022	6284	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES-FIRE	366.73
09/20/2022	6285	CITY OF ST LOUIS	SEPT 2022 OVERHEAD CHARGES	922.75
09/20/2022	6286	CONSUMERS ENERGY	ENERGY CHARGES 200 SOUTH MAIN-FIRE DEPT	40.05
09/20/2022	6287	MICHIGAN MUNICIPAL LEAGUE	WORKERS COMP AUDIT	2,036.00
09/20/2022	6288	WILLIAM COTY	REIMBURSEMENT FOR USED BEDSLIDE	700.00
09/29/2022	6289	AMAZON CAPITAL SERVICES	FOOD FOR FIRE OPEN HOUSE	279.93
09/29/2022	6290	APOLLO FIRE EQUIPMENT	SUPER VAC/TRUCK MOUNT	10,826.00
09/29/2022	6291	CHARTER COMMUNICATIONS	INTERNET SERVICES-FIRE DEPT	129.98
09/29/2022	6292	CITY OF ST LOUIS	UTILITES-FIRE	384.02
09/29/2022	6293	DINGES FIRE COMPANY	DEWALT CUT OFF SAW	1,180.00
09/29/2022	6294	FRONT LINE SERVICES, INC	BOOTS	399.00
09/29/2022	6295	MICHIGAN STATE FIREMAN'S ASSOC	EMERGENCY VEHICLE DRIVERS TRAINING MANUA	22.76
09/29/2022	6296	WITMER PUBLIC SAFETY GROUP INC	HOOKS/SLEDGE/HOOK CHISEL ENDS	985.72
10/14/2022	6297	AMAZON CAPITAL SERVICES	BATTERIES/CHAIRS BANQUET CHAIRS BANQUET CHAIRS	367.35 1,336.26 237.56 <hr/> 1,941.17
10/14/2022	6298	APOLLO FIRE EQUIPMENT	BOOTS BATTERY POWERED SAW CONVERSION KIT ALTARI W/ALTERNATE SETPOINTS	970.00 400.00 296.70 <hr/> 1,666.70
10/14/2022	6299	BIOCARE, INC	PHYSICAL	335.00
10/14/2022	6300	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES-FIRE	1,104.87
10/14/2022	6301	CITY OF ST LOUIS	OCT 2022 OVERHEAD CHARGES	922.75
10/14/2022	6302	CITY OF ST LOUIS PURCHASE CARDS	BOLTS FOOD FOR INSTRUCTOR TRAINING FOOD FOR INSTRUCTOR TRAINING FOOD FOR CLASS FOOD FOR INSTRUCTOR TRAINING FOOD FOR OPEN HOUSE MICROSOFT-FIRE FOOD FOR INSTRUCTOR TRAINING OPEN HOUSE SUPPLIES FOOD FOR INSTRUCTOR CLASS FOOD FOR INSTRUCTOR TRAINING FOOD FOR INSTRUCTOR TRAINING	5.00 45.69 73.00 149.76 14.85 163.70 8.00 72.30 92.20 42.65 35.48 35.48 <hr/> 738.11
10/14/2022	6303	FAMILY FARM & HOME	CAR WASH SUPPLIES	74.91
10/14/2022	6304	MEDLER ELECTRIC COMPANY	NUT/HEX CAP SCREW	46.38
10/14/2022	6305	SHERWIN WILLIAMS COMPANY	PAINT/PAINT SUPPLIES	38.52
10/14/2022	6306	VETERAN'S ALARM	LABOR AND MODEM CHANGES	17.00

CHECK REGISTER FOR CITY OF ST LOUIS
CHECK DATE FROM 08/01/2022 - 10/31/2022

Check Date	Check	Vendor Name	Description	Amount
10/28/2022	6307	AMAZON CAPITAL SERVICES	HALLOWEEN CANDY	43.99
10/28/2022	6308	BRADY'S BUSINESS SYSTEMS	COPIES-FIRE	2.36
10/28/2022	6309	CADILLAC GARAGE DOOR INC.	STND WHT VINYL PVC SERVICE CALL-DOOR REPAIRS	750.00 614.37
				<u>1,364.37</u>
10/28/2022	6310	CAPITAL ONE-WALMART	FIRE PREVENTION PROGRAM SUPPLIES	227.98
10/28/2022	6311	CHARTER COMMUNICATIONS	INTERNET SERVICES-FIRE DEPT	129.98
10/28/2022	6312	CITY OF ST LOUIS	UTILITIES-FIRE SEPT/OCT 2022	337.91
10/28/2022	6313	CLARION EVENTS INC	BOOKS	375.00
10/28/2022	6314	CONSUMERS ENERGY	ENERGY CHARGES 200 SOUTH MAIN-FIRE DEPT	68.29
10/28/2022	6315	HALL'S AUTO, INC	TOUCH UP PAINT	13.65
10/28/2022	6316	J&D PLUMBING & HEATING	REPAIRS AT FIRE DEPT	564.50
10/28/2022	6317	MIDMICHIGAN HEALTH	DRUG SCREEN-EYER	53.00
10/28/2022	6318	MY-LOR INC	TAGS	40.00
10/28/2022	6319	SIGNS DIRECT	911 SIGN	211.50
10/28/2022	6320	VC3 INC	SERVICE CONTRACT BUNDLE	1,135.00
10/28/2022	6321	WILLIAM COTY	REIMBURSEMENT FOR SCBA MASK PURCHASE	408.10

0206 TOTALS:

Total of 66 Disbursements:

82,523.21

CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS
 CHECK DATE FROM 08/01/2022 - 10/31/2022
 Banks: 0206

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/17/2022	0206	6259	37082	FRONT LINE SERVICES, INC	FOAM	206.336.000.727.000	2,985.00
		6259	37058		SERVICE ON E621	206.336.000.930.000	1,540.02
		6259	37060		E671 SERVICE	206.336.000.930.000	851.90
		6259	37059		E622 SERVICE AND PUMP TEST	206.336.000.930.000	1,052.47
							6,429.39
08/17/2022	0206	6260	A157229	PETER'S HARDWARE	KEYS/BOLTS	206.336.000.930.003	11.50
08/17/2022	0206	6261	1YWV-6QVL-1NJP	AMAZON CAPITAL SERVICES	COFFEE MAKER	206.336.000.727.000	43.99
		6261	14VX-W4L1-YN7G		CABLE STRAPS	206.336.000.930.000	23.78
		6261	1YQM-9PGQ-YNRF		90 DEGREE ELBOW/METAL PIPE/BACKUP	206.336.000.930.000	460.73
		6261	1FH1-KLKN-YQH4		CHAIN SAW	206.336.000.967.000	1,279.33
							1,807.83
08/17/2022	0206	6262	109632	APOLLO FIRE EQUIPMENT	BLITZ FIRE OSC COMBO PACKAGE	206.336.000.967.000	3,793.48
08/17/2022	0206	6263	08062022F	BLARNEY CASTLE FLEET PRO	FUEL CHARGES-FIRE	206.336.000.730.000	513.98
08/17/2022	0206	6264	22-0002441	CITY OF ST LOUIS	POSTAGE REIMBURSEMENT THROUGH 7/29/	206.336.000.729.000	11.49
		6264	22-0002439		AUG 2022 OVERHEAD SERVICE CHARGES	206.336.000.801.006	922.75
							934.24
08/17/2022	0206	6265	220519400275	CITY OF ST LOUIS PURCHAS	FOOD FOR FIRE FIGHTERS	206.336.000.832.001	54.93
		6265	E0200J9OSD-F		MICROSOFT-FIRE	206.336.000.850.000	8.00
							62.93
08/17/2022	0206	6266	6982206	MICHIGAN MUNICIPAL LEAGU	WORKERS COMP PREMIUM	206.000.000.123.000	1,292.00
08/18/2022	0206	92 (E)	119	FIRE DEPARTMENT PAYROLL	GROSS WAGES-PAY ENDING 07/31/22	206.000.000.007.000	9,785.21
08/24/2022	0206	6267	0050808081222	CHARTER COMMUNICATIONS	INTERNET SERVICES-FIRE DEPT	206.336.000.850.000	129.98
08/24/2022	0206	6268	203321284263	CONSUMERS ENERGY	ENERGY CHARGES 220 SOUTH MAIN-FIRE	206.336.000.920.000	37.84
09/06/2022	0206	6269	198-452598	A - 1 TRUCK PARTS INC	MAXI FUSE BLADE	206.336.000.930.000	2.31
09/06/2022	0206	6270	1D4R-NFJL-LM9M	AMAZON CAPITAL SERVICES	GORILLA TAPE/BINDER/CABLE CLIPS	206.336.000.727.000	54.65
		6270	1VWY-TLMY-4W7Q		MANUAL BLOOD PRESSURE CUFFS/FINGERT	206.336.000.832.009	78.89
		6270	1GLL-1YFV-47TL		DEWALT BATTERY	206.336.000.930.000	492.66
							626.20
09/06/2022	0206	6271	84627932	BOUND TREE MEDICAL. LLC	CURAPLEX BLANKET	206.336.000.832.009	4.95
09/06/2022	0206	6272	JULY/AUG 2022 F	CITY OF ST LOUIS	JULY/AUGUST 2022 UTILITIES	206.336.000.920.000	392.52
09/06/2022	0206	6273	38258	DISCOUNT DUMPSTER LLC	MOWING-JULY 9, 17, 25, AND 31	206.336.000.930.003	160.00
09/06/2022	0206	6274	75117	E & S GRAPHICS, INC	PUMP DIRECTION PLATE	206.336.000.930.000	18.00

11/03/2022 12:13 PM
 User: BOBBIE
 DB: St Louis

CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS
 CHECK DATE FROM 08/01/2022 - 10/31/2022
 Banks: 0206

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/06/2022	0206	6275	S104704093.001	ETNA SUPPLY COMPANY	PRIMER/CEMENT/PVC PIPE	206.336.000.727.000	2,175.02
09/06/2022	0206	6276	20065/5	FAMILY FARM & HOME	TRAILER CONNECTOR/CLAMP/TUBING BULK	206.336.000.930.000	26.52
09/06/2022	0206	6277	37146	FRONT LINE SERVICES, INC	GASKET FOR E671	206.336.000.967.000	64.95
09/06/2022	0206	6278	151862126	GLATFELTER SPECIALTY BENLIFE INSURANCE	POLICY 08/18-08/18/2	206.336.000.710.008	3,446.10
09/06/2022	0206	6279	2021	MICHIGAN STATE FIREMAN'S	INSTRUCTOR BOOKS	206.336.000.832.002	211.70
09/06/2022	0206	6280	28120	WEST SHORE FIRE, INC	FACEPIECE WITH HEAD HARNESS	206.336.000.781.000	966.01
		6280	28246		ASSY AV3 HT/W 4PT KEV	206.336.000.781.000	310.14
		6280	28119		ASSY.AV3 HT	206.336.000.930.000	2,368.45
							3,644.60
09/06/2022	0206	6281	INV84871	WITMER PUBLIC SAFETY GROU	EMERGENCY MEDICAL BAGS	206.336.000.832.009	527.27
09/07/2022	0206	93(E)	120	FIRE DEPARTMENT PAYROLL	GROSS WAGES AND BENEFITS ENDING 08/	206.000.000.007.000	6,966.74
09/08/2022	0206	6282	08302022	CITY OF ST LOUIS PURCHASE	FIRESCUE TRAINING-ALLEN	206.336.000.832.002	128.00
		6282	E0200JNACT-F		MICROSOFT-FIRE	206.336.000.850.000	8.00
							136.00
09/20/2022	0206	6283	1XT3-HDJM-197C	AMAZON CAPITAL SERVICES	INK CARTRIDGE	206.336.000.727.000	118.38
		6283	1WPP-WDQR-6RVL		PAPER TOWELS	206.336.000.727.000	37.99
		6283	1K1Y-GWQY-3JPM		GEAR BAGS	206.336.000.781.000	30.98
		6283	1GLF-V14W-C7V3		WATER HOSE WITH REEL	206.336.000.930.003	224.97
							412.32
09/20/2022	0206	6284	09062022F	BLARNEY CASTLE FLEET PRO	(FUEL CHARGES-FIRE	206.336.000.730.000	366.73
09/20/2022	0206	6285	22-0002465	CITY OF ST LOUIS	SEPT 2022 OVERHEAD CHARGES	206.336.000.801.006	922.75
09/20/2022	0206	6286	201986472658	CONSUMERS ENERGY	ENERGY CHARGES 200 SOUTH MAIN-FIRE	206.336.000.920.000	40.05
09/20/2022	0206	6287	7853206	MICHIGAN MUNICIPAL LEAGUE	WORKERS COMP AUDIT	206.000.000.202.000	2,036.00
09/20/2022	0206	6288	09062022	WILLIAM COTY	REIMBURSEMENT FOR USED BEDSLIDE	206.336.000.832.001	700.00
09/29/2022	0206	6289	1RPT-PFGV-K13P	AMAZON CAPITAL SERVICES	FOOD FOR FIRE OPEN HOUSE	206.336.000.832.005	279.93
09/29/2022	0206	6290	110091	APOLLO FIRE EQUIPMENT	TRUCK MOUNT	206.336.000.930.000	470.00
		6290	110091		SUPER VAC/TRUCK MOUNT	206.901.336.977.000	10,356.00
							10,826.00
09/29/2022	0206	6291	0050808091222	CHARTER COMMUNICATIONS	INTERNET SERVICES-FIRE DEPT	206.336.000.850.000	129.98
09/29/2022	0206	6292	09282022	CITY OF ST LOUIS	UTILITES-FIRE	206.336.000.920.000	384.02

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CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS
 CHECK DATE FROM 08/01/2022 - 10/31/2022
 Banks: 0206

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/29/2022	0206	6293	32267	DINGES FIRE COMPANY	DEWALT CUT OFF SAW	206.336.000.967.000	1,180.00
09/29/2022	0206	6294	37317	FRONT LINE SERVICES, INC	BOOTS	206.336.000.781.000	399.00
09/29/2022	0206	6295	4641	MICHIGAN STATE FIREMAN'S EMERGENCY VEHICLE DRIVERS TRAINING		206.336.000.832.002	22.76
09/29/2022	0206	6296	INV107696	WITMER PUBLIC SAFETY GROUHOOKS/SLEDGE/HOOK CHISEL ENDS		206.336.000.967.000	985.72
10/05/2022	0206	94 (E)	121	FIRE DEPARTMENT PAYROLL	IGROSS WAGES AND BENEFITS ENDING 09/	206.000.000.007.000	8,775.65
10/14/2022	0206	6297	17NJ-7XQ9-4NTR	AMAZON CAPITAL SERVICES	BATTERIES/CHAIRS	206.336.000.832.002	367.35
		6297	1JMQ-XVMG-9X7		BANQUET CHAIRS	206.336.000.832.002	1,336.26
		6297	1MY7-VWRH-4LX7		BANQUET CHAIRS	206.336.000.832.002	237.56
							1,941.17
10/14/2022	0206	6298	110190	APOLLO FIRE EQUIPMENT	BOOTS	206.336.000.781.000	970.00
		6298	110235		ALTARI W/ALTERNATE SETPOINTS	206.336.000.832.009	296.70
		6298	110216		BATTERY POWERED SAW CONVERSION KIT	206.336.000.930.000	400.00
							1,666.70
10/14/2022	0206	6299	9756	BIOCARE, INC	PHYSICAL	206.336.000.710.008	335.00
10/14/2022	0206	6300	10062022F	BLARNEY CASTLE FLEET PRO	FUEL CHARGES-FIRE	206.336.000.730.000	1,104.87
10/14/2022	0206	6301	22-0002526	CITY OF ST LOUIS	OCT 2022 OVERHEAD CHARGES	206.336.000.801.006	922.75
10/14/2022	0206	6302	6	CITY OF ST LOUIS PURCHAS	FOOD FOR INSTRUCTOR TRAINING	206.336.000.832.001	45.69
		6302	09102022		FOOD FOR INSTRUCTOR TRAINING	206.336.000.832.001	73.00
		6302	5424		FOOD FOR INSTRUCTOR TRAINING	206.336.000.832.001	14.85
		6302	636040		FOOD FOR INSTRUCTOR TRAINING	206.336.000.832.001	72.30
		6302	182		FOOD FOR INSTRUCTOR TRAINING	206.336.000.832.001	35.48
		6302	166		FOOD FOR INSTRUCTOR TRAINING	206.336.000.832.001	35.48
		6302	8514		FOOD FOR CLASS	206.336.000.832.002	149.76
		6302	172		FOOD FOR INSTRUCTOR CLASS	206.336.000.832.002	42.65
		6302	51		FOOD FOR OPEN HOUSE	206.336.000.832.005	163.70
		6302	09302022		OPEN HOUSE SUPPLIES	206.336.000.832.005	92.20
		6302	E0200K0ZQRF		MICROSOFT-FIRE	206.336.000.850.000	8.00
		6302	A479443		BOLTS	206.336.000.930.000	5.00
							738.11
10/14/2022	0206	6303	20343/5	FAMILY FARM & HOME	CAR WASH SUPPLIES	206.336.000.930.000	74.91
10/14/2022	0206	6304	S5089465.001	MEDLER ELECTRIC COMPANY	NUT/HEX CAP SCREW	206.336.000.930.003	46.38
10/14/2022	0206	6305	5118-6	SHERWIN WILLIAMS COMPANY	PAINT/PAINT SUPPLIES	206.336.000.930.003	38.52
10/14/2022	0206	6306	109623	VETERAN'S ALARM	LABOR AND MODEM CHANGES	206.336.000.956.000	17.00

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CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS
 CHECK DATE FROM 08/01/2022 - 10/31/2022
 Banks: 0206

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
10/28/2022	0206	6307	1RKT-PFF3-7TG6	AMAZON CAPITAL SERVICES	HALLOWEEN CANDY	206.336.000.832.005	43.99
10/28/2022	0206	6308	21AR1317580-F	BRADY'S BUSINESS SYSTEMS	COPIES-FIRE	206.336.000.727.000	2.36
10/28/2022	0206	6309	85728	CADILLAC GARAGE DOOR INC.	STND WHT VINYL PVC	206.336.000.930.003	750.00
		6309	85729		SERVICE CALL-DOOR REPAIRS	206.336.000.930.003	614.37
							1,364.37
10/28/2022	0206	6310	1644785418-F	CAPITAL ONE-WALMART	FIRE PREVENTION PROGRAM SUPPLIES	206.336.000.832.005	227.98
10/28/2022	0206	6311	0050808101222	CHARTER COMMUNICATIONS	INTERNET SERVICES-FIRE DEPT	206.336.000.850.000	129.98
10/28/2022	0206	6312	SEPT/OCT 2022	F CITY OF ST LOUIS	UTILITIES-FIRE SEPT/OCT 2022	206.336.000.920.000	337.91
10/28/2022	0206	6313	990012574	CLARION EVENTS INC	BOOKS	206.336.000.832.005	375.00
10/28/2022	0206	6314	207146844930	CONSUMERS ENERGY	ENERGY CHARGES 200 SOUTH MAIN-FIRE	206.336.000.920.000	68.29
10/28/2022	0206	6315	12601	HALL'S AUTO, INC	TOUCH UP PAINT	206.336.000.930.000	13.65
10/28/2022	0206	6316	30942	J&D PLUMBING & HEATING	REPAIRS AT FIRE DEPT	206.336.000.930.003	564.50
10/28/2022	0206	6317	09222022	MIDMICHIGAN HEALTH	DRUG SCREEN-EYER	206.336.000.801.000	53.00
10/28/2022	0206	6318	8118	MY-LOR INC	TAGS	206.336.000.781.000	40.00
10/28/2022	0206	6319	198465	SIGNS DIRECT	911 SIGN	206.336.000.832.005	211.50
10/28/2022	0206	6320	89372	VC3 INC	SERVICE CONTRACT BUNDLE	206.336.000.850.000	1,135.00
10/28/2022	0206	6321	10122022	WILLIAM COTY	REIMBURSEMENT FOR SCBA MASK PURCHAS	206.336.000.781.000	408.10
				TOTAL - ALL FUNDS	TOTAL OF 66 CHECKS		82,523.21

COMPARATIVE BALANCE SHEET FOR CITY OF ST. LOUIS
 MID-MICHIGAN COMMUNITY FIRE CONTROL BOARD
 ST LOUIS AREA FIRE DEPARTMENT
 Fund 206 MID MICHIGAN COMMUNITY FIRE DEPARTMENT

GL Number	Description	PERIOD ENDED 10/31/2021	PERIOD ENDED 10/31/2022
*** Assets ***			
206.000.000.001.001	FIRE OPERATING CASH - (COM)	257,710.82	244,962.47
206.000.000.003.000	CERTIFICATE OF DEPOSIT	104,706.87	104,812.39
206.000.000.006.001	FIRE RESTRICTED/DESIGNATED CASH - CB	272,703.60	6,942.45
206.000.000.006.003	FIRE EQUIPMENT RESERVE FUNDS (MC)	0.00	310,115.94
206.000.000.007.000	PAYROLL CASH	1,915.60	11,877.74
206.000.000.017.006	FIRE RESTRICTED CASH EQUIP	19,603.33	1.50
Total Assets		656,640.22	678,712.49
*** Liabilities ***			
206.000.000.202.000	ACCOUNTS PAYABLE	(329.17)	(7,011.63)
206.000.000.228.002	DUE TO STATE - INCOME TAX WITHHOLDING	220.14	178.00
Total Liabilities		(109.03)	(6,833.63)
*** Fund Balance ***			
206.000.000.379.206	FB-R-FIRE OPERATIONS	176,769.25	152,420.81
206.000.000.380.000	FB- COMMITTED EQUIPMENT REPLACEMENT	386,131.23	410,479.67
206.000.000.385.004	FB-ASSIGNED-TRAINING ACTIVITIES	10,879.80	10,879.80
Total Fund Balance		573,780.28	573,780.28
Beginning Fund Balance		573,780.28	573,780.28
Net of Revenues VS Expenditures - 21-22			34,137.81
*21-22 End FB/22-23 Beg FB		607,918.09	
Net of Revenues VS Expenditures - Current Year		82,968.97	77,628.03
Ending Fund Balance		656,749.25	685,546.12
Total Liabilities And Fund Balance		656,640.22	678,712.49

* Year Not Closed

PERIOD ENDING 10/31/2022

MID-MICHIGAN COMMUNITY FIRE CONTROL BOARD

ST LOUIS AREA FIRE DEPARTMENT

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	AVAILABLE BALANCE	% BDGT USED	END BALANCE 06/30/2022
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT						
Revenues						
206.336.000.503.000	FEDERAL GRANTS - PUBLIC SAFETY	50,000.00	0.00	50,000.00	0.00	98,100.00
206.336.000.528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	4,657.50
206.336.000.582.000	MEMBER CONTRIBUTIONS OPERATING	339,054.00	169,526.99	169,527.01	50.00	320,075.00
206.336.000.665.000	INTEREST REVENUE	400.00	1,400.87	(1,000.87)	350.22	860.23
206.336.000.674.000	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	0.00	500.00
206.336.000.674.001	DONATIONS/CONTRIBUTIONS-DONOR SPECIFIC	35,494.00	0.00	35,494.00	0.00	62,790.41
206.336.000.676.000	MISCELLANEOUS REIMBURSEMENT	1,000.00	600.00	400.00	60.00	2,857.01
206.336.000.693.000	SALE OF ASSETS (GOVT)	0.00	0.00	0.00	0.00	5,926.76
TOTAL REVENUES		425,948.00	171,527.86	254,420.14	40.27	495,766.91
Expenditures						
206.336.000.702.008	SAL & WAGES - FIRE OFFICERS/RUNS	71,500.00	13,832.94	57,667.06	19.35	61,058.60
206.336.000.702.009	SALARY & WAGES - RESCUE RUNS	43,500.00	9,880.57	33,619.43	22.71	43,048.53
206.336.000.710.008	EMPLOYEE BENEFITS - FIRE	16,134.00	2,813.69	13,320.31	17.44	16,552.27
206.336.000.710.009	EMPLOYEE BENEFITS - RESCUE	11,572.00	2,037.50	9,534.50	17.61	9,765.00
206.336.000.727.000	SUPPLIES	5,427.00	6,194.21	(767.21)	114.14	4,754.64
206.336.000.729.000	POSTAGE	250.00	11.49	238.51	4.60	429.41
206.336.000.730.000	GAS & FUEL	4,500.00	1,985.58	2,514.42	44.12	4,905.79
206.336.000.781.000	UNIFORMS - TURNOUT GEAR	20,309.00	2,676.13	17,632.87	13.18	72,123.59
206.336.000.801.000	PROFESSIONAL & CONTRACTED SERVICES	3,097.00	0.00	3,097.00	0.00	3,265.00
206.336.000.801.006	ACCOUNTING/ADMIN SVS	11,073.00	3,691.00	7,382.00	33.33	10,544.76
206.336.000.832.001	MEALS/LODGING/MILEAGE/TRAVEL COSTS	1,000.00	331.73	668.27	33.17	266.59
206.336.000.832.002	EDUCATION & TRAINING	7,625.00	2,496.04	5,128.96	32.73	283.95
206.336.000.832.005	EDUCATION FIRE PREVENTION PROGRAM	2,500.00	535.83	1,964.17	21.43	2,085.23
206.336.000.832.009	RESCUE TRAINING	4,650.00	1,053.29	3,596.71	22.65	4,202.43
206.336.000.850.000	TECHNOLOGY AND COMMUNICATIONS	11,090.00	413.94	10,676.06	3.73	5,373.68
206.336.000.920.000	UTILITIES	7,912.00	1,205.80	6,706.20	15.24	8,189.01
206.336.000.930.000	REPAIRS & MAINTENANCE	23,510.00	9,806.27	13,703.73	41.71	20,206.94
206.336.000.930.003	BUILDING MAINTENANCE	6,358.00	526.36	5,831.64	8.28	6,606.53
206.336.000.955.000	INSURANCE & BONDS	14,615.00	15,418.00	(803.00)	105.49	12,002.00
206.336.000.956.000	MISCELLANEOUS EXPENSE	1,065.00	17.00	1,048.00	1.60	790.00
206.336.000.967.000	PROJECT COSTS (NON-CAPITAL)	7,767.00	8,616.46	(849.46)	110.94	7,046.50
206.336.000.998.000	EQUIPMENT TRFR (BUDGET ONLY LINE ITEM)	65,000.00	0.00	65,000.00	0.00	0.00
206.901.336.977.000	EQUIPMENT & CAPITAL PURCHASES	404,900.00	10,356.00	394,544.00	2.56	168,128.65
TOTAL EXPENDITURES		745,354.00	93,899.83	651,454.17	12.60	461,629.10
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT:						
TOTAL REVENUES		425,948.00	171,527.86	254,420.14	40.27	495,766.91
TOTAL EXPENDITURES		745,354.00	93,899.83	651,454.17	12.60	461,629.10
NET OF REVENUES & EXPENDITURES		(319,406.00)	77,628.03	(397,034.03)	24.30	34,137.81

**Saint Louis Area Fire Department
Fire Chiefs Report November 1st 2022**

2022 Alarms:	General Fire Alarms:	62
	Mutual Aids:	19
	Medical Responses:	270
	Total Alarms:	332 October 31 st 2022
	Investigations:	61

Staffing and Personnel:

- A. Currently staffing level, 25 firefighters ,19 medical first responders.
- B. Average response to medicals is currently 5
- C. Average response to fire calls is currently 12 firefighters or 52%
- D. 1 new firefighter, hired October 10, would like to add at least 1 more
- E. 3 firefighters currently have a leave of absence, 2 non fire related injury

Apparatus:

E-641 Rescue: Trucks operating at full capacity, we are looking at a few issues such as peeling decals and an oil leak. Repair plan TBD.

E-642 Rescue: Trucks operating at full capacity. No Issues

E-621 1996 International Pumper: Truck is operating at full capacity. No Issues

E-622 2012 International Pumper: Truck operating at full capacity. Scheduled for repair of peeling decals, no other known issues

E-671 2008 International Tanker: Truck operating at full capacity. No Issues

E-651 Grass Rig: Wheel bearing replaced due to ABS issue. Truck is operating at full capacity, No known issues

E-652 UTV: The UTV is operating without issue

Watercraft: Operating at full capacity with no known issues

Training:

- A. Bi Monthly training is continuing with an attendance rate of 83%.
- B. 3 members have completed the 40-hour Instructor 1 course. 2 have completed and passed testing. 1 remains to test.

- C. 2 firefighters signed up to take Firefighter 1 & 2 in Saginaw
- D. Training House; we have utilized a house provided by the city all summer completing many hands-on training evolutions. This training is beyond priceless and we thank the city for this opportunity.
- E. Lt. Kolhoff completed the 80hr fire investigation course. We now have three certified fire Investigators.

Other:

- A. Dry Hydrant Installation: Currently in a holding pattern for B&B Farms to install.
- B. We received grants from the USDA Rural Development for \$50,000 to replace the 1996 International Pumper
- C. Grant response still outstanding from the USDA Rural Development for tool upgrades.
- D. Fire Engine replacement: waiting on chassis delivery.
- E. Open House success with over 200 in attendance,
- F. Firefighters participated in many community outreach events such as Home Coming Parade, Fire Prevention Week, Football medical standbys, Saint Louis block party, Saint Louis downtown tricker treating night and the Baptist Church Candy check. All I believe to be successful.
- G. Meeting/Training room updates: Chairs have been updated and we are working towards some audio/visual upgrades
- H. ARPA: Saint Louis Fire was provided with \$76,641.00 funding from Gratiot County. This funding was allotted for projects such as Fire Apparatus, New building Construction, Turn out gear, SCBA, Lucas devices and extrication equipment. It must be matched at a 25% rate per our agreement. Project evaluation on-going.

Additional Agenda Items: EAP review/discussion, E621 valuation, Drivers Guideline

Respectfully Submitted

Bill Coty, Fire Chief

MEMBER FAMILY ASSISTANCE PROGRAM

Services designed specifically for Emergency Service Organization personnel and their families.



DID YOU KNOW?

- An estimated 30% of first responders develop behavioral health conditions, including depression and PTSD.
- First responders experience higher rates of suicide ideation and attempts than the general population.¹

WHY A MEMBER FAMILY ASSISTANCE PROGRAM?

Designed as a value-added service for VFIS clients with an Accident and Sickness policy, our Member Family Assistance Program (MFAP) supports the health and wellness of first responder employees, volunteers and the workplace. Services help enable personnel to resolve personal and work-related issues to maintain individual productivity, health and wellness. Harness the power of full-scale support solutions with an exclusive arrangement through VFIS.

COVERAGE HIGHLIGHTS

Designed for people in Emergency Services

VFIS has partnered with Homewood Health* to offer access to trained professionals experienced in counseling emergency service personnel.

Easy-to-use

All services are simple and easy to use, so each member can benefit. Online solutions allow easy and secure access anywhere, anytime. Clinical response is fast and available 24-7 and counseling is short-term and solution-focused. Support services are available in-person, over the phone, or through video conferencing.

Prevention-focused

Comprehensive and preventative approaches to health, well-being and productivity. Solutions focus on prevention to strengthen the resiliency of your workforce.

BENEFITS

Counseling Services

Unique solution-based cognitive behavioral therapy approaches focus on teaching individuals, couples and families the skills necessary to help resolve life problems without creating a long-term, dependent counseling relationship. Confidential counseling is offered in the local community through an extensive national network with the highest ratio of clinical psychologists. Sessions are centered on specific goal attainment, behavior change, accurate diagnosis of complex problems and the best possible outcomes. Treatment is provided for a full-range of personal or work-related issues including but not limited to:

- Addiction, substance abuse
- Child development and adolescent issues
- Aging and caregiving
- Anger management
- Depression, anxiety, etc.

continued on next page

1. Source: The Substance Abuse and Mental Health Services Administration: <https://www.samhsa.gov/sites/default/files/dta/default/supplementalresearchbulletin-firstresponders-may2018.pdf>



- Grief, bereavement
- Family and marital issues
- Personal adjustment problems
- Relationship difficulties
- Trauma

Lifestyle and Specialty Coaching Services

- Childcare and parenting
- New parent
- Elder and family care
- Financial advisory
- Legal advisory
- Relationship solutions

Health Coaching Services

- Nutritional coaching
- Wellness coaching
- Smoking cessation program

Career Coaching Services

- Career development services
- Pre-retirement planning services
- Shift-worker support services

Online Services

- E-Learning Courses
- Child Care Resource Locator
- Health Risk Assessment

WHO IS ELIGIBLE?

All employees or volunteers of Emergency Service Organizations that hold a VFIS Accident and Sickness Policy and their immediate family members.

HOW TO UTILIZE THESE SERVICES?

For confidential and professional help:

Call the dedicated VFIS help line provided by Homewood Health at 866.349.5579

Simply have your organization's name ready to provide.



OUR PHILOSOPHY

Much like our founder, the VFIS approach to serving the market is very relationship-focused. We've forged strong partnerships with ESO leaders that allow us to continually develop policy and program enhancements, provide top-notch educational, consulting and training opportunities and pay our clients' claims. We're committed to protecting the resources of emergency service organizations and promoting the health and interests of their members with an unmatched level of understanding and dedication.

800.233.1957 | vfis.com | 183 Leader Heights Road | York, PA 17402

*VFIS's Member Family Assistance Program (MFAP) offers services provided by Homewood Health. Homewood Health is a separate, third party entity offering mental health and counseling services. It is not affiliated with or part of VFIS, its parent company, or any of their subsidiaries.

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APPARATUS DRIVER QUALIFICATIONS

The St. Louis Area Fire Department requires certification of driver/apparatus operators per VFIS and department regulations.

VFIS recommends that the following criteria be adopted by your organization to reduce the exposure presented by the operation of your emergency vehicles:

Age and Maturity

- 1) Emergency vehicle drivers should not be under 18 years of age. This is particularly true for vehicles over 26,001 lbs. GVW, which drivers under 18 years old are generally prohibited from operating under Federal DOT Regulations.
- 2) Youthful or inexperienced drivers of any age should not be utilized as front-line drivers until they become acceptable from an experience, maturity, and training standpoint

Health

- 1) The Emergency Service Organization should provide a medical evaluation to determine the employee/member's ability to operate an emergency vehicle and its related tasks. The medical evaluation should be performed by a Physician or other licensed health care professional (PLHCP)
- 2) The organization should strive to obtain the highest level of medical evaluation that they are able to, recognizing that a physician provided physical provides the most comprehensive evaluation perform the duties as an emergency vehicle driver/operator.

Experience

- 1) A Department of Motor Vehicles Driving Record Report (commonly referred to as a MVR) review, should be completed for every trainee before initial entry into their training phase and annually thereafter until the trainee has been qualified as a driver.
 - a) VFIS suggests that an MVR should be run on all drivers annually but not less than every three years.

Training

All drivers, regardless of age, experience, or maturity, need to be trained to understand the laws and legal liabilities associated with operating an emergency vehicle.

Additionally, all drivers need to have continued and on-going refresher training to keep their skill and knowledge levels high, as well as, to identify and correct any deficiencies or bad habits that have developed. This applies to behind-the-wheel training and classroom training.

- 1) Successful completion of a recognized emergency vehicle driver training program which would include but not be limited to:
 - a) A minimum of 4 hours of classroom training concentrating on defensive driving, legal aspects of emergency vehicle operations, physical dynamics, and review of departmental emergency vehicle response guidelines (SOG's).

b) Written competency testing.

c) 10 hours of documented behind-the-wheel training (initial vehicle and each different style of vehicle)

Final Road test with at least 2 training/qualifying officers.

10 hours on initial Engine apparatus with 2 hours needed on additional apparatus of same style.

10 hours on initial Tanker apparatus with 2 hours needed on additional apparatus of same style.

Use of the VFIS vehicle operations form, and log will be used to document training hours and topic.

All drivers must receive adequate training on vehicle tools, equipment, and apparatus operations prior to being tested for competency on that apparatus.

Drivers must pass an apparatus competency test based on scenario and practical skills evaluation by an approved apparatus operator to include:

1. Placement of all tools, equipment, and safety gear.
2. Proper hose lays, and hose placement on apparatus.
3. Operation of pumps, including use of foam, ariels, and master streams.
4. Proper water supply tactics, including hydrants, drafting, and nursing.

APPROVAL:

Once personnel have obtained the following, they may be approved by the Chief or his designee to place them at front line driver status.

1. Attend drivers training course (4 hours)
2. Complete required time on apparatus, with logged hour sheet and task sheet completed.
3. Demonstrate proper knowledge of the apparatus, its tools and operation on a fire ground.
4. Maintain a good driving record.
5. Pass medical examination as required.
6. Obtained certification as a Fire Fighter 1 in the state of Michigan.